

**Administrative Senate Constitution and By-Laws Committee**  
**Administrative Senate Committee Report**  
**June 1, 2011**

**Committee Members:**

J Robert Howell	Chair
Jaclyn D Dumond	Vice Chair
Sandy K Frank	
Peggy F Harrel	
Laura M McDaniel	

**Purpose of the Constitution and By-Laws Committee:**

Reviews the constitution and by-laws of the Senate and proposes changes based on input from senate membership annually.

**Summary of Activities:**

At the request of the Administrative Senate, the Constitution and By-Laws Committee formulated Vision and Mission statements for Senate approval based on raw materials gathered during the Senate retreat brain-storming session. These statements are posted on the home page of the Administrative Senate.

The committee also undertook a full review and revision of the Constitution and By-Laws, originally approved April 12, 2010 by the voting membership of the USI administrative staff. Much credit is due to the group that created the original document, but it was written before the USI Administrative Senate began to function, so it was not tailored to the specific needs and operations of the Senate. The revised and approved 2011 document is also posted on the home page of the Administrative Senate.

Respectfully submitted,



J Robert Howell  
Chair



Jaclyn D Dumond  
Vice Chair